

Guidelines for Online Registration

2025-26

Parents seeking admission for their children to Academic Year 2025-26 are required to fill the form online.

Please note the following points:

- 1) Only the parents of the child seeking admission are permitted to complete the registration formalities.
- 2) It is mandatory to fill all fields which are marked (*). If any field is not applicable to you, please write NA (Not Applicable).
- 3) Kindly fill in the particulars of the child (i.e. name, parents name and date of birth) correctly.
- 4) The date of birth filled in the form must tally with the birth certificate of the child issued by the competent authority.
- 5) Please upload;
 - Child's Original Birth Certificate.
 - For Classes 1 onwards, last 3 years Results / Progress cards.
 - Recent photograph of the Father, Mother and the Child in centre with a **white background**. The size of the photograph should be less than 500kb as per the sample format given below. (Kindly note casual / holiday / event pictures are not acceptable)



- 6) You will be directed for payment after completing the online form.
- 7) Registration charges of Rs.1000/- to be paid online.
- 8) The online registration form will be accepted after successful online payment of the registration charges. The registration fees is non-refundable / non-transferable.
- 9) Kindly take print of the acknowledgement receipt, which will be required for all further correspondence.
- 10) The subsequent process will be duly communicated through SMS / Email by 2nd week of October.
- 11) Students seeking admission from **Class 1 onwards will have to appear for an aptitude test**. They will be tested on English Language and Math as per their grade.

- 12) **Incomplete registration form without submission of required documents in the requested format will automatically stand rejected.**
- 13) **Admission is secured only if the documents are submitted and fee paid in full within the allocated time.**
- 14) **Filling up of Registration form does not implies admission.**
- 15) **Once the Admission procedure is completed the fees shall be non-refundable in case parents wish to withdraw their child from the School.**